

PROPOSED BY-LAWS/CONSTITUTION – JULY 10, 2007

Article 1: Name

This organization shall be named The Pinto Horses Association of Western Washington (PtHAWW)

Article II: Charter

This shall be a non-profit organization chartered by The Pinto Horse Association of America, Inc. and subject to the directives and rules by the Executive Committee and Board of Directors of the PtHA.

Article III: Purpose

The purpose of the organization shall be to promote and encourage:

- Breeding of the Pinto horse
- General interest in the Pinto horse
- The objectives of the PtHA at the local level

The primary means to these ends is through the production of Pinto horse shows and other events consistent with these purposes. This organization and its members will promote the inclusion of Pinto classes in all types of horse shows where possible and promote the development of good horsemanship and sportsmanship.

Article IV: Membership/Meetings

Membership is open to all qualified persons interested in the purpose of this organization. There shall be two categories of annual membership: Individual Senior (voting) and Individual Junior (non-voting, 18 years and younger). Age on January 1st shall be determinative throughout the calendar year. In addition, the Board of Directors may authorize Honorary Memberships in recognition of contributions and services to the PtHAWW. The organization shall hold regular scheduled quarterly General Membership meetings at a minimum, and more frequently if desired. The annual meeting shall be held during the regularly scheduled August quarterly meeting, where elective officers shall be determined. Provision shall be made for mail-in ballots for At-Large Directors positions. Otherwise the voting members present at duly called General Membership meetings shall constitute a quorum and a two-thirds majority is required to pass any proper motion made to the General Membership. The Order of Business for all General Membership meetings shall be:

- Call to Order
- Proof of Meeting Notice
- Roll Call
- Determination of Quorum
- Review of Prior Minutes
- New Business
- Reports of Officers/Committees
- Communications
- Old/Unfinished Business
- Adjournment

Article V: Elective Officers, Directors and Committees

Section 1. Qualifications: PtHAWW Officers, Directors and elected Committee members are required to be Senior Members in good standing of PtHA and PtHAWW.

Section 2. Nomination and Election: Individuals nominated for any of the various authorized positions shall be elected/determined during the General Membership meeting scheduled annually for the month of August and shall assume office at the October meeting. Any elected individual may be removed by vote at a scheduled General Membership meeting against a published motion describing due cause for such removal. (Note: all members are expected to be treated with courtesy, cooperation and respect, and without abuse or threat.)

Section 3. Authorized Elective Positions/Committees:

- a) Officers-Executive Committee
 - President(serves two year term)
 - Vice-President(serves two year term)
 - Secretary(serves two year term)

- Treasurer(serves two year term)
- b) Directors-Board of Directors
 - Directors(4 serving 2 year staggered terms)
 - At-large Directors*(2 serving 2 year staggered terms)
 - President PtHAWW(serving as Chairperson)
 - ***Reside more than 60 miles from Olympia, Washington**
- c) Show Committee
 - Members(4 serving one year term)
 - Vice-President(serving as Chairperson of the Show Committee)
- d) Show Management Committee
 - Members(2 serving one year term)
 - Show Manager (hired position)
 - President PtHAWW(serving as Chairperson)

Section 4. Duties and Responsibilities:

a) Officers-Executive Committee

-President-Overall executive responsibility for the management and administration of PtHAWW operations.

Preside over and participate in all Board of Directors, Executive Committee and Show Management Committee meetings. Coordinates with the Treasurer in the execution of all checks, orders, conveyances and contracts of the PtHAWW. Ex officio a non-voting member of all other PtHAWW committees and representative of the organization to the PtHA. May appoint additional committees and chairpersons as authorized by the Board of Directors with the advice and consent of the General Membership. Note: While not prerequisite, it is urged that individuals aspiring to this office serve on the various show production committees.

-Vice-President-Assumes responsibility for all functions of the President in their absence/incapacity.

Preside over and participate in all Show Committee meetings. Ex officio a non-voting member of all other PtHAWW committees.

-Secretary-Responsible to attend all General Membership meetings and to take and preserve minutes of the meeting. Serve as the primary focal point for PtHAWW membership application and processing and maintain a roster of current members.

Responsible for the publication of the PtHAWW Newsletter and timely meeting notification of affected members(e.g. General Membership, Executive Committee, Board of Directors and Show Committee).

-Treasurer-Responsible for the financial operations of the organization. Receive, control and disburse any and all PtHAWW funds and retains all record of PtHAWW financial activities during their elective term. Responsible for the preparation of reports of the financial results for each PtHAWW sponsored show or event, and for summary reports of PtHAWW annual financial results for the fiscal year. In coordination with the President execute all checks, orders, conveyances and contracts of the PtHAWW.

b) Board of Directors

Responsible to establish the overall policy and direction of the PtHAWW consistent with the advice and consent of the General Membership and the rules, regulations and objectives of PtHA. Establish the annual financial operating plan for receipts and disbursements as guidance/direction to the Executive Committee and all PtHAWW committees subordinate thereto. Acts as the disputes resolution body of the PtHAWW for all issues pertaining to the organization's by-laws, and may serve as an initial board of appeal for issues regarding compliance with the PtHA Inc. Official Rule Book. Initiate necessary reviews or audits as deemed advisable.

c) Show Committee

Responsible for developing and proposing, as a preliminary motion to the General Membership, class structure and order of go for each PtHAWW sponsored show and for obtaining and providing/assuring facilities, equipment and supplies necessary for the conduct of each show. Further responsibilities include provision of adequate ribbons, prizes, awards and refreshments in accordance with General Membership desires and delegated financial authority. Responsible for the timely release of show premiums, and receipt and processing of early entrée applications. Required to make recommendations to the financial planning process for additional/improved

equipment necessary or desirable for the efficient and effective performance of PtHAWW shows.

Responsible for the review, selection and contracting of show management personnel(i.e. Judge's, Show Manager, Ring Steward, Gate management, Announcer, Show Secretary and office staff). Represent PtHAWW and participate in the planning and preparation for any jointly sponsored activities under PtHA jurisdiction (e.g. Jubilee Show). Meetings and proceedings of the Show Committee shall be open and available to the general membership to the extent practicable.

d) Show Management Committee

Responsible for the actual production of PtHAWW sponsored horse shows and other related events that may occur.

e) Events/Banquet Committee (appointed positions)

Responsible for event(s) facility selection and contracting, food/refreshments acquisition and Year-end Awards purchase and presentation.

f) Royalty Coordinator (appointed position)

Responsible to facilitate activities of the PtHAWW Royalty Court

Article VI: Rules of Order

In the event any part of this Constitution and By-Laws conflicts with the rules and regulations of the Pinto Horse Association of America, Inc. their rules and regulations shall prevail.

This organization will govern its proceedings by Roberts Rules of Order in all matters not covered herein.

Article VII: Amendments

Proposed amendments to this document shall be published for the consideration of the General Membership. Suggested amendments passed by the General Membership shall be submitted to The Board of Directors for review and adoption as appropriate